

July 21, 2009

CIRCULAR LETTER TO ALL MEMBER COMPANIES

Re: Revised Application for Designation of an  
Insurance Company (ACORD 135NC)

The Bureau has adopted and the North Carolina Department of Insurance has approved a revised North Carolina Workers Compensation Insurance Plan Application For Designation of An Insurance Company effective August 1, 2009 for use in connection with the North Carolina Workers Compensation Insurance Plan. The new version has an edition date of 2009/08 and will become the mandatory form to be used for designation of an insurance company through the North Carolina Workers Compensation Insurance Plan for assigned risk workers compensation. All previous versions of the application should be replaced as those forms will no longer be accepted by the Bureau.

The most significant revisions to the application are listed below:

- Section 10 – Calculation of North Carolina Estimated Annual/Deposit Premium section has been changed to update verbiage as follows:
  - The term “Foreign Terrorism” has been changed to “Terrorism”
  - The term “DTEC” has been changed to “Catastrophe (Other Than Certified Acts of Terrorism)”

These verbiage changes will also be reflected in the ManageAR electronic online assigned risk application.

ACORD Applications, Instructions and/or ACORD order forms may be obtained from ACORD Customer Service (1-800-444-3341) or at [www.acord.org](http://www.acord.org). Agents and companies currently affiliated with ACORD will now be able to order and receive the revised ACORD 135NC. Agents and companies who have ACORD forms software should contact their software vendors to request that the updated ACORD 135NC be included in the vendor’s next release. Additionally, a PDF version of the ACORD 135NC, is available in the ManageAR System which is located inside of the Member Services area of the NCRB website: [www.ncrb.org](http://www.ncrb.org).

If you have any questions, please contact the Information Center at 919-582-1056 or [winfo@ncrb.org](mailto:winfo@ncrb.org).

Sincerely,

Sue Taylor

Director of Insurance Operations

ST:dg

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